



KPMG Ghana 2024 Training Programme

2024



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Good Day,

We are pleased to share with you our training plan and calendar for the 2024 calendar year.

At KPMG we pride ourselves in the excellent quality of services we provide to our clients across the country, region and the globe, and we are looking forward to sharing our knowledge and expertise with you and your organisation through our specially curated trainings and tailor-made modules developed based on market trends and client feedback and recommendations.

Our trainings covers our main service areas of Tax, Audit and Advisory. We have well developed training programmes in the areas of Leadership, Financial Reporting, Taxation and ESG amongst other tailor-made modules which can be developed based on your organisational needs. In a world where everything is fast paced and becoming

digitised, we are dedicated to ensuring that our clients stay at the forefront of all developments with our programmes.

We offer discounts for institutions we have a long-standing relationship with and organisations which register several employees onto our trainings, do feel free to reach out if you would like more information on this.

We hope our trainings meet your learning and development needs and we look forward to partnering with you and your organisation.



Anthony Sarpong

Senior Partner

Course Overview:

Course:

ISO 27001 Lead Implementer

📅 12th – 15th March

🕒 9:00am – 4:00pm

The ISO/IEC 27001 Lead Implementer training course enables participants to acquire the knowledge necessary to support an organisation to effectively plan, implement, manage, monitor and maintain an information security management system (ISMS). With information security threats and attacks on the rise, the best form of defence is the proper implementation and management of information security controls and best practices. Information security is also a key expectation and requirement of customers, legislators and other interested parties.

This training is ideal for project managers and consultants involved in and concerned with the implementation of an ISMS, expert advisors seeking to master the implementation of an ISMS, individuals responsible for ensuring conformity to information security requirements within an organisation and members of an ISMS implementation team and is designed to prepare participants to implement an

information security management system (ISMS) based on ISO/IEC 27001.

This session aims to provide a comprehensive understanding of the best practices of an ISMS and a framework for its continual management and improvement. By the end of this training course, participants will be able to explain the fundamental concepts and principles of an information security management system (ISMS) based on ISO/IEC 27001, interpret the ISO/IEC 27001 requirements for an ISMS from the perspective of an implementer, initiate and plan the implementation of an ISMS based on ISO/IEC 27001 by utilizing PECB's IMS2 Methodology and other best practices, support an organisation in operating, maintaining, and continually improving an ISMS based on ISO/IEC 27001 and prepare an organisation to undergo a third-party certification audit.

Course Overview:

Course:

Demystifying Employment Taxes: A Practical Guide to Compliance and Savings

📅 20th March

🕒 9:00am – 4:00pm

Several amendments have been passed in the past years in an attempt to improve our tax legislation, particularly in the area of employment taxes. Hence, it has become essential for companies to keep abreast with the various changes and how it affects their employee taxes.

This training aims to shed more light on various aspects of employment income tax including strategies for minimizing tax exposures and the importance of ensuring monthly and annual compliance by correctly filling and submitting the relevant employee tax returns on time.

This course will focus on:

- Various incomes and allowances included in employment tax calculations.
- Determination of various tax bands or tax rates in computing of the taxes.
- Preparing year end tax reconciliations in order to mitigate any tax liabilities or overpayments.

- Various reliefs and incentives available to various industries.
- Preparation towards employment tax audits and investigations.



Course Overview:

Course:

Unlocking Tax Efficiency: Strategies for Corporate Income Tax Optimization

📅 21st March

🕒 9:00am – 4:00pm

In today's ever-evolving business landscape in Ghana, it is essential for companies to be able to understand how to optimize their corporate income taxes. As corporate tax regulations continue to evolve, staying ahead of the curve is not just an advantage but a necessity for all businesses.

During this training, we will delve into a comprehensive array of strategies, discuss real-world case studies, share practical insights with interactive discussions on the above topic to ensure that participants are better prepared to optimize their corporate income tax and contributing positively to the organization's financial health.

This course will provide insight on:

- A comprehensive overview of corporate income tax
- Tax planning opportunities across sectors
- Strategies to minimize corporate income tax exposures
- Most recent tax amendments and its implication on corporate income tax



- Tax reliefs available for various sectors
- Best practices for minimizing tax exposures
- Deferred Tax

Course Overview:

Course:

Enterprise Risk Management (ERM)

📅 26th – 27th March

🕒 9:00am – 4:00pm

Enterprise Risk Management (ERM) has evolved considerably over the past few decades. From simply 'buying' insurance, it has now grown in importance to become a prime function in many organizations as part of a bigger system known as Governance, Risk and Compliance (GRC) which starts with corporate governance and ends with compliance. ERM is the function of studying the risks that may hinder a corporation's ability to achieve its goals and then deciding how to overcome those risks.

The objective of this training is to;

- Enhance decision-making by identifying potential risks and opportunities in operations.
- Improve strategic planning capabilities.
- Better enterprise risk management, resource allocation and management
- Improve understanding and awareness of compliance.
- Increase resilience in the dynamic business landscape.

This training course is a practical hands-on training designed for Risk Managers, Senior Executives, Compliance Officers, Internal and External Auditors, Finance and Accounting Professional, Board members and directors, IT professionals, Legal and Regulatory Affairs Professional and Others (anyone responsible for decision-making and risk management within their organisation) that deal with the complexities of enterprise-wide risk management function daily.

Participant Advantages and Benefits:

- Through hands-on experiences, interactive exercises, and real-world case studies, attendees will gain practical exposure to ERM challenges and solutions, promoting active and effective learning.
- The training offers the opportunity to learn how to customize ERM strategies to match the unique requirements and risk profiles of their respective organisations.
- Participants will have the chance to



RISK

connect with professionals from diverse industries, facilitating the exchange of ideas and best practices in the realm of ERM.

At the end of the training, participants will be equipped with the capabilities to identify and assess risks spanning various organisational functions, construct and execute effective risk mitigation and control strategies, proficiently monitor and report on key risk metrics and performance indicators, seamlessly integrate Enterprise Risk Management (ERM) into strategic decision-making processes, and thereby fortify their organisations' resilience and competitive advantage by adeptly managing risks and capitalizing on opportunities.

Course Overview:

Course:

Investigation Masterclass

📅 9th - 11th April

🕒 9:00am – 4:00pm

The increasing volume and complexity of investigations and litigation has resulted in a growing need for stakeholders to work with forensics specialists, analysts, investigators and other specialists to assist in safeguarding or protecting their businesses or assets. These specialists adopt various methodologies to answer varied questions and unearth relevant findings to a case.

Our Investigation Masterclass uses relevant case studies and examples taken from practice to guide participants through the rudiments and emerging approaches in effective investigations.

The training will provide insight to traditional investigation and digital investigation, as well as some common pitfalls and how to extract best value from investigations.

This course is designed for Compliance Officers, Auditors (Internal, External, Tax, IT), Accountants, Investigators, Forensic

Accountants, Legal Practitioners and Non-Accountants and aims at enhancing participants' knowledge and application of effective investigative approaches that supports the determination of a claim in a business environment.



Course Overview:

Course:

Financial Statements Analysis and Interpretation

16th – 17th April

9:00am – 4:00pm

Financial statements analysis and interpretation are key for decision making as they help business leaders and their stakeholders to understand the health of their organisations, evaluate organisational overall financial performance and business value.

This training course will focus on the following:

- Understanding the financial statements
- The link between primary financial statements
- An overview of accounting principles
- Income statement analysis
- Financial position analysis
- Trend analysis
- Industry analysis
- Analysis of cashflow statement.

It is ideal for Finance Executives, Board Executives, CFOs, Finance Managers, Investment Appraisers, and other decision makers to equip them to perform their roles effectively.



Course Overview:

Course:

Communicating Impact Through Sustainability Reporting

📅 18th April

🕒 9:00am – 4:00pm

Increasing your understanding of sustainability practices can make a world of difference. The impact of sustainable practices goes beyond the company’s performance; it affects the planet and people and contributes to a better society. Sustainability reporting is important because socially conscious investors now use sustainability metrics to screen potential investments.

The training is designed to provide participants with:

- A comprehensive understanding of how the integration of ESG (Environmental, Social and Governance) principles can foster innovation, enhance competitiveness, and add value to their organisations.
- Strategies to effectively engage with a broad range of stakeholders, including investors, customers, employees, and communities, to cultivate trust and credibility in the context of ESG initiatives.
- Proficiency in navigating the dynamic landscape of ESG regulations, standards,

and reporting requirements, ensuring compliance and transparency.

- The ability to develop sustainable business practices that are in alignment with ESG goals, contributing to long-term organisational success.
- The promotion of ethical leadership and responsible business conduct, aligning with societal and environmental values as part of ESG initiatives.

This training is ideal for corporate executives (CEOs, CFOs, and other Top-Level Executives), Sustainability and CSR Professionals, Investor Relations and Finance Professionals, Compliance and Legal Officers, Risk Management and ESG Analysts, Supply Chain and Operations Managers, Communications and PR Specialists, Environmental and Social Impact consultants, Non-Profit and NGO Representatives, Academic and Research ESG Professionals, Government and Regulatory Personnel, and any professional interested in ESG.

Participant Advantages and Benefits:

- **Expert Guidance:** Gain valuable insights from experts in ESG, sustainability, and corporate responsibility, providing in-depth knowledge and guidance.
- **Interactive Learning:** Engage in discussions, case studies, and practical exercises that promote active learning and skill development, enabling immediate application.
- **Customization:** Tailor the training to address industry-specific challenges and organisational goals, ensuring relevance and practicality.
- **Networking and Knowledge Exchange:** Connect with professionals from diverse sectors, fostering the exchange of ideas and best practices, enriching your understanding of effective ESG and sustainability practices.

Training Outcome Expectations: Upon completing the training, participants will achieve a holistic grasp of vital ESG principles and their pertinence to business operations. They will gain the skill to identify and assess ESG-related risks and opportunities within their organization. Proficiency will be reached in aligning ESG considerations with strategic planning and decision-making. Participants will also acquire knowledge of ESG reporting frameworks and requirements, enabling effective disclosure. Strategies for engaging with diverse stakeholders

and fostering trust through transparent ESG practices will be a cornerstone.



Course Overview:

Course:

Succession Planning - Family Businesses

📅 23rd – 24th April

🕒 9:00am – 4:00pm

The succession planning process is one of the biggest challenges facing family businesses. It is crucial for the long-term sustainability of any business, and this holds true for Ghanaian businesses as well. This training is designed for family business owners, SME business owners, Directors of family-owned businesses and SMES, Executive management of family-owned businesses and SMEs, and entrepreneurs.

The training will cover four key modules:

- The Business of Family Business:
- Why Family Business is Different, A New Family Business Succession Model: Managing the Family Component, Management Succession:
- Integrating the Family Component into the Management of Succession Process and Ownership Succession:
- Integrating the Family Component into the Ownership Succession Process.



During the session participants will learn family business best practices, how to stay current, managing the family component, succession processes and activities, establishing family business rules, grooming family members to be successors, managing disagreement, managing expectations and more.

By the end of this training, participants should be able to develop a full proof succession plan which once executed correctly can enable a better understanding of roles and a smooth transition when the need arises.

Course Overview:

Course:

Leadership Essentials

📅 7th – 8th May

🕒 9:00am – 4:00pm

In these times of business complexity and constant change, visionary companies are investing in a pipeline of leaders who can help them build and secure a competitive advantage. This training aims at helping participants understand the new model of leadership, the basics of coaching and managing a dispersed and virtual workforce, build capacity to handle difficult conversations for a positive outcome, gain an in-depth understanding of how to drive a healthy and productive work culture as a leader and be fully equipped to confidently lead and manage high performing teams effectively.

This training is ideal for Business Owners, Mid to Senior level Executives and New Managers and offers participants the opportunity to develop and improve their business acumen and management capabilities in a dynamic and rapidly changing world. The programme answers the questions –

- What do leaders do differently?
- What are the tenets of leadership? and
- How leadership can be harnessed in each employee.



Course Overview:

Course:
**ISO 22301
 Lead
 Implementer**

📅 19th – 22nd May
 🕒 9:00am – 4:00pm

No two tragedies in the world have the same impact. Being ready may set an organization apart from its competition and help to foresee the future of the company in the unpredictable world of disruptions such as natural catastrophes, information security breaches, and other calamities. To mitigate risks, avert repercussions, and cope with the negative impacts of incidents, adequate preparation is crucial. At the same time, it is imperative to continue the organization’s everyday operations to ensure that clients demands are met.

Implementing a BCMS based on ISO 22301 helps organisations get closer to understanding and managing business disruptions of any kind. In order to prepare participants for the implementation of a business continuity management system (BCMS) in accordance with ISO 22301, this training course was created and by enrolling in this training programme, you will be able to create a framework that will enable the business to function effectively even in

the face of disruptive events and obtain a thorough grasp of the best practices of the business continuity management system.

Who should attend?

- Project managers and consultants involved in business continuity
- Expert advisors seeking to master the implementation of the business continuity management system
- Individuals responsible to maintain conformity with BCMS requirements within an organization
- Members of the BCMS team

Learning objectives

By the end of this training, participants will be able to:

- Explain the fundamental concepts and principles of a business continuity management system (BCMS) based on ISO 22301
- Interpret the ISO 22301 requirements for a BCMS from the perspective of an implementer

- Initiate and plan the implementation of a BCMS based on ISO 22301
- Support an organization in operating, maintaining, and continually improving a BCMS based on ISO 22301
- Prepare an organization to undergo a third-party certification audit

Educational approach

- This training course is based on theory, implementation best practices, and ISO 22301 requirements useful for the implementation of a BCMS.
- Lecture sessions are illustrated with practical exercises based on a case study which includes role-playing and discussions.
- The participants are encouraged to intercommunicate and engage in discussions and exercises. The exercises are similar to the certification exam.

Prerequisites

Participants who attend this training

course are required to have a fundamental understanding of business continuity concepts and comprehensive knowledge of BCMS implementation principles.



Course Overview:

Course:
Business Planning

📅 27th – 29th May
 🕒 9:00am – 4:00pm

In today’s dynamic business landscape, success hinges on strategic planning, and that’s where the Business Planning training shines! This comprehensive program is the gateway to securing funding, and excelling in the world of business.

This training aims to equip entrepreneurs, dynamic startups, business owners and consultants looking to scale up, with essential skills to craft winning business plans. We understand the pulse of the market, where investor expectations are soaring, and sustainability is the name of the game. The program is meticulously designed to navigate these trends, ensuring that business plans stand out and attract the right opportunities.

Objective and Scope:

The Business Planning training program offers a comprehensive and immersive experience, designed to impart participants with the mastery needed to craft winning

business plans. Our primary goal is to equip individuals with the knowledge and skills essential for understanding and mastering critical components of business planning. By program completion, participants will possess the tools and insights necessary to create standout business plans that resonate with stakeholders, from investors to internal teams, ultimately enabling them to turn their entrepreneurial visions into successful, well-structured plans.

Specifically, participants should be able to perform the following:

- Define clear and attainable strategic goals for their businesses.
- Conduct comprehensive environmental analyses using PESTEL and SWOT tools.
- Develop compelling value propositions that set their businesses apart.
- Create strategic marketing plans and target ideal customer segments.
- Implement effective governance, risk management, and financial optimization practices.

- Build high-performance teams through competency assessment and training.
- Master the preparation of income statement, balance sheet and cashflow statement
- Master financial planning, identify key drivers of financial forecasts, and create accurate forecasts.
- Craft comprehensive winning business plan report.



Course Overview:

Course:

Valuation and Analysis of Equity Securities

📅 4th – 7th June

🕒 9:00am – 4:00pm

The program aims to impart mastery in the valuation and analysis of equity securities, equipping participants with the analytical and practical tools needed to formulate capital market expectation as it relates to equities, build suitable financial statement models, and perform valuation and investment analysis.

Through rigorous instruction and practical training, the program seeks to provide participants with the capability to employ both fundamental and quantitative models to determine the fair value of equity securities.

The training course will focus on the following

- Perform statistical analysis on capital market data and forecast expected market rate of return
- Develop financial statements models for equity valuation purposes
- Apply traditional valuation models to determine fair value of equity securities

- Apply option pricing models such as the Black-Scholes-Merton model to value businesses with contingent cash flows.



Course Overview:

Course:

Finance for Non-finance professionals

📅 11th – 12nd June

🕒 9:00am – 4:00pm

This training course introduces finance and accounting fundamentals to non-finance professionals. It demystifies the language of accounting by explaining the basic concepts, elements, and components of financial statements in clear and concise terms.

The training course will focus on the following:

- Introduction to accounting fundamentals
- Components of the financial statements
- Understanding the income statement
- Understanding the balance sheet
- Interpreting financial statements
- Identifying early warning signals
- Connecting budgeting and financial reporting
- Enabling financial controls

This training is ideal for Directors and Managers in technical, operational and other non-financial areas, seeking to make better business decisions by understanding financial information and its implications.



Course Overview:

Course:

Transfer Pricing Demystified: A Deep Dive into Global Tax Compliance for Intercompany Transactions

📅 12th June

🕒 9:00am – 4:00pm

This comprehensive course is designed to provide a deep understanding of the intricacies of global tax compliance, particularly in the context of inter-company transactions. Due to the many complexities that come with inter-company and related party transactions especially with Multinational Entities (MNEs), it is imperative for them to understand the complexities, gain knowledge and skills to help them navigate these transactions successfully.

The aim is to enable participants gain the knowledge and practical skills required to ensure compliance with international tax regulations while optimizing the tax structure of these transactions.

This course will provide insight on:

- The impact of international tax regulations on inter-company transactions
- Inter-Company Transactions and Transfer Pricing
- Transfer Pricing Methods

- Transfer Pricing Documentation and Reporting
- Tax Planning and Compliance for Inter-company Transactions
- Emerging Trends and Developments
- Practical Case Studies
- Effective risk management in inter-company transactions



Course Overview:

Course:

Investigation Report Writing

📅 3rd July

🕒 9:00am – 4:00pm

Report writing forms a key and indispensable part of the investigative process, as it plays a pivotal role in documenting and communicating findings, analysis, and conclusions. Investigative reports serve as the official record of an investigation. The Investigation Report Writing training is a program designed to enhance the skills and knowledge of professionals involved in investigative processes. This training offers participants a comprehensive understanding of the intricacies of crafting effective and detailed investigative reports. Participants will learn essential techniques, methodologies, and best practices to produce thorough and well-organised reports.

This course is designed for compliance officers, risk officers, fraud management teams, auditors (internal and external), accountants, legal practitioners, and non-accountants and aims to enhance participants' knowledge to understand the ethical

considerations surrounding investigations and reporting, structure their findings logically, and present their conclusions professionally and in a business environment.

The training will be facilitated by experts with deep knowledge of investigative report writing and provide networking opportunities for participants across various professional fields.



Course Overview:

Course:
Shaping HR Strategy

📅 15th – 19th July
 ⌚ 9:00am – 4:00pm

This training covers a number of key topics aimed to help participants understand the basics of workforce strategy – sourcing, deploying, engaging, rewarding and developing talent, identify external factors in strategy development, have a better understanding of the HR strategy development process, implement and monitor HR strategy and fully get to grips with HR analytics in strategy implementation.

HR as the custodian of People and Culture can transform an organisation’s performance through its people. As an HR Professional, it is essential to understand how to shape HR programmes linked to corporate goals and priorities.

This training has been specially curated for HR professionals and business leaders and knowledge gained from this training will help these participants gain detailed insight on how to develop and execute HR strategies that align with organizational strategies, review their organisations approach to

employee acquisition, learning, performance management, career development, succession planning and retention, ensure talent management initiatives are tied to HR strategies, create a sense of direction across the organisation, focused on the ultimate organisational goals, stay ahead of competition and proactively respond to change and build a formidable workforce that is results-driven.



Course Overview:

Course:

ISO/IEC 27001 Lead Auditor

📅 6th - 9th August

🕒 9:00am – 4:00pm

The ISO/IEC 27001 Lead Auditor training enables participants to develop the necessary expertise to perform an Information Security Management System (ISMS) audit by applying widely recognized audit principles, procedures and techniques.

This training is ideal for auditors seeking to perform and lead Information Security Management System (ISMS) certification audits, managers or consultants seeking to master an Information Security Management System audit process, individuals responsible for maintaining conformance with Information Security Management System requirements, technical experts seeking to prepare for an Information Security Management System audit and expert advisors in Information Security Management.

During this training course, you will acquire the knowledge and skills to plan and carry out internal and external audits in compliance with ISO 19011 and ISO/IEC 17021-1

certification process. By the end of this training course, the participants will be able to explain the fundamental concepts and principles of an information security management system (ISMS) based on ISO/IEC 27001, interpret the ISO/IEC 27001 requirements for an ISMS from the perspective of an auditor, evaluate the ISMS conformity to ISO/IEC 27001 requirements, in accordance with the fundamental audit concepts and principles, plan, conduct, and close an ISO/IEC 27001 compliance audit, in accordance with ISO/IEC 17021-1 requirements, ISO 19011 guidelines, and other best practices of auditing and manage an ISO/IEC 27001 audit program.

Course Overview:

Course:

Audit Committee Effectiveness

📅 20th – 21th August

🕒 9:00am – 4:00pm

As the focus on corporate governance and oversight has grown, so has the complexity of regulatory challenges facing audit committees. This corporate governance strategy training explores the best practices that audit committees can use to fulfil their mandate and increase its strategic contribution. This audit committee training program prepares you to manage the creative tension between the compliance and strategic roles of the audit committee.

The objective of this training is to:

- Cultivate participants' comprehension of the pivotal role played by the audit committee in corporate governance, emphasising its responsibilities for upholding transparency and accountability.
- Equip participants with the knowledge and skills needed to effectively supervise financial reporting, internal controls, and risk management processes, thereby mitigating corporate risks.
- Foster insights into the regulatory requirements, best practices, and

compliance standards that exert influence on audit committee operations.

- Instill an understanding of the audit process, enabling participants to proficiently evaluate and engage auditors for the attainment of high-quality financial reporting.
- Elevate the strategic impact of the audit committee by harmonizing its activities with organisational objectives and stakeholder interests.
- Develop participants' leadership capabilities to facilitate productive committee discussions and informed decision-making processes.

This training course is a practical hands-on training designed for Audit Committee Members (Current and Prospectives), Board of Directors, Corporate Executives, Internal Auditors and External Auditors, Legal and Compliance Officers, Investor Relations Professionals, Risk Management and Compliance Officers, Finance Professionals, Corporate Governance Professionals, Academic Institutions and Other (professionals who serve

on or interact with audit committees).

Participant Advantages and Benefits:

- **Expert Insights:** Participants will have the opportunity to gain knowledge from seasoned audit committee members, corporate governance experts, and regulatory professionals, providing invaluable insights.
- **Interactive Learning:** Engaging in interactive discussions, case studies, and practical exercises fosters active learning and skill development, enhancing practical application.
- **Customisation:** The training can be tailored to address the specific challenges and priorities within participants' organisations or industries, ensuring relevance and immediate impact.
- **Networking and Knowledge Sharing:** Participants will have the chance to connect with peers and industry professionals, offering a platform to share experiences and exchange best practices, enriching their understanding of effective audit committee practices.

Training Outcome Expectations: Participants will gain a deep understanding of audit committee roles, responsibilities, and legal obligations, proficiency in evaluating financial reports and overseeing risk management processes, and awareness of current regulatory

requirements and corporate governance best practices. Participants will also develop leadership skills for productive committee meetings, strategies to align activities with organisational goals, and ethical considerations for audit-related conflict resolution, equipping them to contribute effectively to governance and oversight within their organisations.



Course Overview:

Course:
Cracking the VAT Code and Related Levies: A comprehensive Training on Value Added Tax and Associated Levies

📅 21st August
 🕒 9:00am – 4:00pm

The Value Added Tax (VAT) and associated levies over the year has evolved and seen several amendments and these have had great impact across all industries. The various changes over the years have made it imperative for companies to become abreast with the various aspects of VAT and it's associated levies.

This training is to provide understanding on employment income tax and how to reduce any liabilities and overpayments; file the appropriate employees tax returns and the need to complete and file these returns.

This course will focus on:

- Overview of the current VAT regime in Ghana
- Practical implementation of VAT, NHIL, GETFund Levy and COVID-19 Levy, withholding VAT
- Implementation of the Electronic Invoicing in Business processes

- Calculation of VAT on imported services and VPRO
- Transactions that are exempt from VAT
- VAT on international transactions



Course Overview:

Course:

Working Capital Management [Accounts Payables (AP) & Accounts Receivables (AR)]

📅 12th – 13th Sept.

🕒 9:00am – 4:00pm

This course gives you the know-how, abilities, and professional tools you need to manage your accounts payables and accounts receivables and standardize processes in these areas.

The training course will focus on:

- The end-to-end AR & AP processes
- AR & AP impact on working capital and cash management
- Leading practices and controls in AR & AP processes
- Effective strategies to maximise cash collection
- Leveraging technology in the AP process and Case studies.

This course is ideal for Finance Executives, Finance Managers, Accounts Receivable/ Payable Accountants, Supervisors and Others in the account receivable/payable function seeking to enhance their professional or technical skills.



Course:

Understanding Sustainability Disclosures - Requirements Under S1 and S2

📅 20th September

🕒 9:00am – 4:00pm

Course Overview:

As businesses globally recognize the importance of sustainable practices, sustainability disclosures have become a key driver of corporate transparency and responsible business conduct. This training aims to empower stakeholders with better practices for effectively integrating and disclosing of Environmental, Social and Governance (ESG) activities to derive value for businesses.

Target Audience:

- CEOs, CFOs and COOs (other top-level executives responsible for strategic decision-making)
- Sustainability Officers
- Compliance Officers
- Investor Relations Managers
- Corporate Communications Teams
- Supply Chain Managers
- Legal Counsel
- Human resources Professionals
- Risk Management Professionals



By attending this training, participants will gain a comprehensive understanding of sustainability principles and reporting guidelines under S1 and S2 and integration into business operations; acquire the knowledge to navigate regulatory landscapes and compliance requirements for ESG disclosures; network with industry peers, experts, and thought leaders and appreciate the value of positioning your organization as a responsible and sustainable business leader

Course Overview:

Course:

Digital Evidence Recovery

📅 2nd October

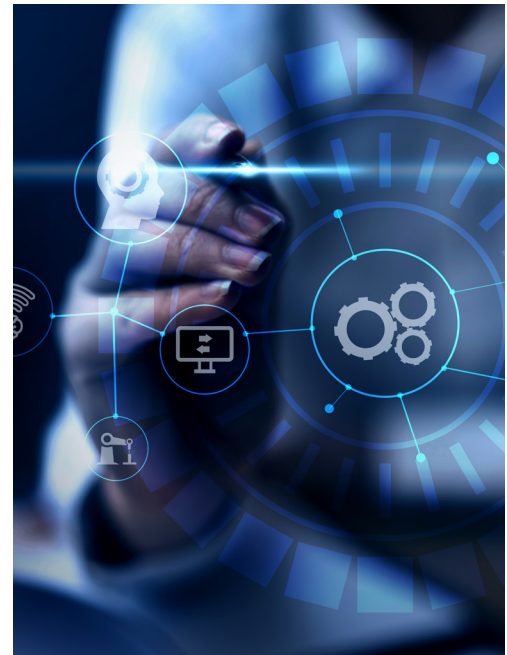
🕒 9:00am – 4:00pm

The rapid increase in various fraud schemes, particularly within the cyber space, has highlighted the urgency for forensic professionals and investigators to build their capacity to counter these threats.

The Digital Evidence Recovery Training will equip participants with essential skills and knowledge to effectively recover digital evidence crucial in today's digital landscape. This course is designed for cybersecurity professionals, law enforcement, fraud management teams, and digital forensics investigators to learn and advance their techniques and best practices for retrieving digital data from various devices and platforms. This training will provide a deep understanding of forensic tools and methodologies, enabling attendees to handle complex digital investigations with confidence.

Training methods will focus on hands-on experience backed by expert instruction from facilitators with extensive experience in digital

forensics.



Course Overview:

Course:

Talent Management

📅 17th – 19th October

🕒 9:00am – 4:00pm

Business today is more complex and ambiguous than ever. To survive and compete, organisations require skilled talents that are adaptable, can embrace change and continuously evolve. According to the World Economic Forum, 40 percent of current workers' core skills are expected to change within 5 years and 60 percent of the skills required in 10 years' don't yet exist. This, coupled with the war for talent makes it even more important to build a game-changing talent strategy. "Being in tune with talent" is a program designed to help participants develop a well-defined talent strategy that drives the achievement of business strategy.

This training is ideal for HR Professionals, Entrepreneurs and Business Leaders and aims to help participants understand the implications of having the right talent execute business strategies. It provides a road map to designing a talent strategy, identifying future talent requirements, gaps and priorities as well as developing interventions for talent gaps.



Course Overview:

Course:

Effective Vendor Selection for Software/System Acquisition and Implementation

📅 6th November

🕒 9:00am – 4:00pm

In today's business landscape, software and systems are often the backbone of operations, driving everything from customer interactions to internal processes.

This requires companies to choose the right software and vendor who can effectively meet their unique needs and specifications. Thus, understanding the complexities of vendor selection and adapting to the changing business landscape are crucial for business success.



This pivotal business choice entails the assessment and comparison of potential vendors to identify the one that presents the most favorable blend of quality, cost, dependability, and other pertinent considerations.

The course has been tailored to empower procurement professionals and students with the appropriate methodology and approach required to carry out this essential procurement task efficiently and effectively for the acquisition of systems and software.

Key focus areas:

- Defining requirements and evaluation criteria
- Establishing evaluation criteria
- Conducting in-depth vendor assessments
- Negotiating and finalising the vendor selection

Who is this course for?

This course is ideal for both government and

private procurement professionals, students, and other decision makers to empower them with the appropriate methodology and approach required to carry out procurement tasks efficiently and effectively.

Training proposition

- The training will be driven by practical examples based on our experts' clear understanding of the participants' industry.
- These training approach would engage participants thinking through, discussing and unpacking issues peculiar to their line of practice.
- To aid participation, our experts will make use of varying learning aids, dynamic group discussions, and case studies.

Course Overview:

Course:

Leading Practices in Finance

📅 14th-15th November

🕒 9:00am – 4:00pm

This course is designed to provide participants with comprehensive insights into the best practices and strategies within the field of finance. This course aims to equip learners with the knowledge, skills, and tools necessary to excel in various financial roles and make informed decisions in dynamic business environments.

The training course will focus on:

- Plan-to-Perform (P2P)
- Quote-to-Cash (Q2C)
- Acquire-to-Require (A2R)
- Source-to-Pay (S2P)
- Record-to-Report (R2R)

This course is ideal for Finance Managers, Finance Staff and Professionals interested in learning leading finance practices.



Course Overview:

Course:

Tax Audit Survival Kit: Tools for a Smooth Audit Process

📅 20th November

🕒 9:00am – 4:00pm

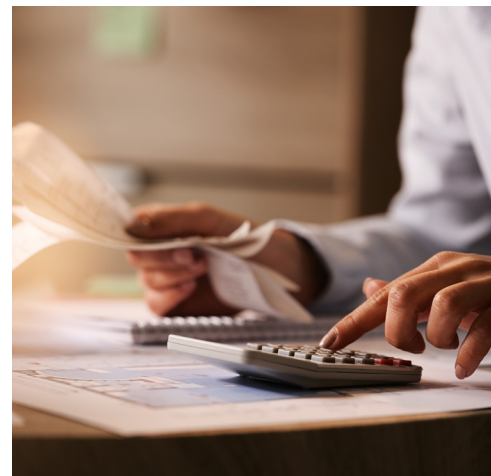
Recently, the Tax Audit department of the Ghana Revenue Authority (GRA) has embarked on extensive tax audits to ensure compliance by companies. This has proved a tedious chore and quite a number of organizations have had to deal with this challenge in addition to the multiple things they are already engaged with.

This training is designed to equip participants with the solid foundation, requisite knowledge and skills needed to understand, prepare and adequately navigate the tax audit process effectively.

This course will focus on:

- Understanding the role of tax authorities and what triggers an audit
- Importance of record-keeping and document management in the tax audit process
- In-depth overview of the tax audit process.
- Possible areas of exposure for companies and how to navigate through it.

- The importance of a periodic Tax Health Review to enhance compliance with tax and mitigate exposures.
- How to manage relationship with the GRA pre-audit, during and post audit especially before the final report is issued.



Tailor made trainings

At KPMG we offer a wide range of tailor-made training programmes. In addition, organisations can make arrangements for the below training programmes or others to be developed to suit their organisation and be delivered. Our resource persons are flexible and are also available to deliver workshops and trainings at the client's office location.



Accreditations

At KPMG, we understand that certificate programmes provide learners with an opportunity to train and develop a specialized skillset. Once you've earned certification, you show that not only do you take your career seriously enough to spend time and money on continuing your education and expanding your abilities, but also that you have knowledge in your field that not everyone will possess.

Because we understand the importance of certifications, we can guarantee that once you have successfully completed any of our training modules, you will receive a certificate of participation which are CPD eligible under the following professional bodies: Chartered Institute of Taxation (CIT), Association of Chartered Certified Accountants (ACCA) and Institute of Chartered Accountants (ICAG).





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